

CCCU COMMUNITY INVESTMENT PROGRAM GRANT APPLICATION GUIDELINES

On behalf of our valued members, volunteer Board of Directors, management and staff, Coast Central has committed \$300,000 this year, in two equal grant rounds, to assist a variety of community groups and organizations in their efforts to improve the quality of life in Humboldt, Del Norte and Trinity counties. Individual grants generally range from \$3,000 to \$25,000.

What projects are prioritized for grants?

- ❖ Potential positive impact our grant would have on a group or organization's project
- ❖ Number of individuals positively impacted by our support
- ❖ Community projects that are already in progress (i.e. not still in the concept stages)

Who is eligible to apply?

- ❖ Organizations located within our service areas in Humboldt, Del Norte, and Trinity counties, **and**
- ❖ Nonprofit organizations with tax-exempt status under Section 501(c)3 of the IRS, **and**
- ❖ Public benefit organizations (public schools, government agencies, Indian Tribal Governments), **and**
- ❖ Community groups that have a fiscal sponsor that meets 1 or 2 above.

Note: tax exemption will be verified prior to consideration.

Who/What is not eligible?

- ❖ Organizations that are political, highly controversial or religious in nature
- ❖ Projects for salaries, deferred maintenance, or annual operating costs

What if my project is selected?

- ❖ You'll be notified approximately 6 weeks after application deadline
- ❖ You'll be reimbursed after incurring the expenses and providing receipts, purchase orders, or formal estimates within 1 year following notification.

What is the application deadline?

- ❖ Completed applications must be received by 5 pm via email to marketing@coastccu.org on:
 - Spring Round - February 28
 - Fall Round - August 31

(or the first business day following)

- ❖ Applications may also be mailed or delivered to:

Coast Central Credit Union
Marketing Department
2650 Harrison Avenue
Eureka, CA 95501

What if I have questions?

- ❖ Please contact VP Marketing & Communications Christian Hill at (707) 445-8801, ext. 1309, or chill@coastccu.org.

Thank you for the positive impact you make on our communities!



CCCU COMMUNITY INVESTMENT PROGRAM
APPLICATION

Date of Application: _____ Amount Requested: \$ _____

PROJECT INFORMATION

Program/Project Name: _____ Total Project Cost: \$ _____

This grant would provide the following for the project (*please be brief and clear*):

Number of individuals who would directly benefit from this grant: _____

Number of individuals served on an ongoing basis: _____

Organization Name: _____ County: _____

Contact Person: _____ Title: _____

Primary Phone: _____ Email: _____

LEGAL APPLICANT INFORMATION

Legal Name of Tax Exempt Organization: _____

Mailing Address: _____ City _____ State _____ Zip _____

Executive Officer: _____ Title: _____

Primary Phone: _____ Tax ID #: _____

Email: _____ Website: _____

CHECKLIST

Please submit the following with your application:

- ☐ Project Narrative (one page maximum)
- ☐ Program Budget – (see attached)
- ☐ Tax Exempt Documentation



CCCU COMMUNITY INVESTMENT PROGRAM

TOTAL PROJECT BUDGET

Anticipated budget for the **Project** (include how grant funds will be spent).

Specific Expenses	Amount requested from CCCU	In-kind donations	Other funding sources		Total Budget
			Amount	Source	

EXAMPLE:

Expense	Amount requested from CCCU	In-kind Donations	Other funding sources		Total Budget (add all columns)
			Amount	Source	
Building Materials	\$3,500	\$1,500	\$6,000	Contractor	\$11,000
Project Labor	0	0	0	5 Volunteers	0
Travel	\$1,500	0	0		\$1,500
Food	0	0	\$2,000	Foundation	\$2,000
TOTALS:	\$5,000	\$1,500	\$8,000		\$14,500